

**AMENDED 2**

ALVORD UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
New District Office Board Room  
9 KPC Parkway, Corona, CA 92879

*Thursday, June 22, 2017*

**Teleconference Location:** 2911 Everwood Drive, Riverside, CA 92503

**Strategic Plan ~ Beliefs**

***We Believe: Everyone has the right to a world-class education***

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

**OPEN SESSION AGENDA MATERIAL AVAILABILITY**

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

**AGENDA MESSAGE**

1. **CALL TO ORDER:** 4:00 p.m. – Art Kaspereen, Jr., President
2. **Establishment of Quorum:** A quorum is expected with Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt, Mrs. Carolyn M. Wilson and Mr. Joseph J. Barragan in attendance.

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**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

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**PRESENTATION**

3. **Alvord Unified School District's Literacy Plan:** Looking at student data, it was determined that there was a strong need to address literacy across the District. A team was developed to create a plan that would ensure all students were reading at level by the third grade. Over 80 staff members have collaborated over the past two years to develop a plan to address literacy. Tonight, representatives from the Literacy Team will illustrate the comprehensive work of the Alvord Literacy Plan.
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**ADJOURN TO CLOSED SESSION**

**CLOSED SESSION**

1. Student Disciplinary Actions
  - a. Expulsion Cases #2016-17-50, 54, 55, 56, 57, 58, 59, 60, 61, 62 and 63.
2. Public Employee Discipline/Dismissal/Release/Reassignment
  - a. Certificated
  - b. Classified
  - c. Management/Administration
3. Public Employee Appointment
  - a. Elementary Principal
4. Conference with Labor Negotiator

Agency Negotiators: Kirk Skorpanich and Susana Lopez

Employee Organizations:

  - a. Alvord Educators Association
  - b. California School Employees Association, Chapter 339
  - c. Alvord Management And Confidential Employees
5. Conference with Real Property Negotiators:
  - a. Property: 9 KPC Parkway, Corona, CA
  - Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, and Brian W. Smith
  - Negotiating Party: KPC Summit LLC
  - Under Negotiations: Infrastructure and Lease Agreement
6. Liability Claim
  - a. Claim No. 16-17-1700

**RECONVENE TO PUBLIC SESSION**

**INTRODUCTORY PROCEDURES**

1. Call to Order and Welcome: 7:00 p.m. – Art Kaspereen, Jr., President  
*At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.*
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the Minutes of the [Special Board Meeting of June 7, 2017](#) and the [Regular Board Meeting of June 8, 2017](#).

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4. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.
5. Special Recognition:
  - a. Classified Employee of the Month: Business Services is proud to recognize **Crystal Bonker** as the Alvord Unified School District Classified Employee of the Month for June 2017.

Crystal Bonker received her Bachelor of Science Degree, in February, 2016, majoring in Public Management and graduated Magna Cum Laude, and she has also attained the Certified School Risk Manager designation from The Society of School Risk Managers in July, 2015.

Crystal serves on both the AEA and CSEA benefit advisory committees, and works closely with our health benefits vendors resolving issues for employees as they occur. She coordinates Open Enrollments for the three employee groups, Certificated, Classified, and Management. She manages all aspects of the Return to Work program for Workers' Compensation, and works closely with all school sites within the district to promote a strong working relationship when it comes to Workers' Compensation and injury prevention.

She takes the initiative to identify problems and devise solutions. Her role requires strong communication skills and she has shown that she not only has these skills, but that she also has the ability to inspire respect and cooperation in teammates. She has shown that she is a very intelligent person with a mind well-suited to the world of business and in particular, Risk Management.

It is a great pleasure to honor **Crystal Bonker** as the Alvord Unified School District Classified Employee of the Month for June 2017.

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**HEARING SESSION**

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

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**ACTION ITEMS**

6. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless*

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*members of the Board request specific items to be discussed and/or removed from the Consent Agenda.*

***Your Superintendent recommends approval of Consent Agenda items 6.a. – 6.vvv.***

**Board of Education/Superintendent**

a. **[Accept Gifts/Donations/Grants:](#)**

1. The Kula Foundation donated \$25.59 to Orrenmaa Elementary School for student incentives.
  2. Sergio Pardo donated \$75.00 to the Norte Vista High School Boys Basketball Club to help with expenses for the 2017-18 school year.
  3. The University of California donated \$500.00 to Loma Vista Middle School for participation in the 7<sup>th</sup> grade survey.
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b. **[Renew Contract – Blackboard, Inc. – District Wide:](#)**

Board approval is requested to renew the contract between Blackboard, Inc. and Alvord Unified School District for hosting and technical support of District-Wide websites, and the mobile communications application and mass notifications platform, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$81,713.08 (General Fund/Unrestricted)

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c. **[Award Contract – Peachjar – Eflyer Management System – District Wide:](#)** Board approval is requested to award a contract between Peachjar and Alvord Unified School District to provide an efficient way to distribute community information, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: None

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**Business Services**

d. **[Ratify Purchase Order List Number 18-2016-2017:](#)** Board ratification is requested for Purchase Order List Number 18 for the period of May 23, 2017 through June 5, 2017 as follows:

Number of District Purchase Orders submitted is 27:

- #B1004554 – #B1004555
- #P2048780 - #P2048803

Fiscal Impact: \$165,008.38 (Various Funds)

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- e. [Ratify Amendment to Agreement – BakerNowicki Design Studio – Arlanza Elementary School](#): Board ratification is requested to amend the agreement between BakerNowicki Design Studio and Alvord Unified School District to provide additional architectural and engineering services for roof and mechanical revisions to the Administration building located at Arlanza Elementary School, effective June 3, 2017 through June 30, 2018.

Fiscal Impact: Not to Exceed \$25,000.00 (Measure H Bond Fund)

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- f. [Ratify Amendment to Agreement – WLC Architects, Inc. – Wells Middle School](#): Board ratification is requested to amend the agreement between WLC Architects, Inc. and Alvord Unified School District to provide additional architectural and engineering services related to the modernization improvements located at Wells Middle School, effective June 5, 2017 through June 30, 2018.

Fiscal Impact: Not to Exceed \$13,000.00 (Measure W Bond Fund)

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- g. [Accept Warrants:](#)

<u>Warrant Dates</u>	<u>Warrant Register</u>	<u>Amount</u>
04/27/2017	14635707 – 14635723	\$ 15,653.46
04/28/2017	14638292 - 14638332	\$ 182,964.38
05/01/2017	14639240 - 14639287	\$ 94,664.45
05/02/2017	14640489 - 14640555	\$ 286,794.44
05/03/2017	14642076 - 14642115	\$ 318,085.34
05/04/2017	14643642 - 14643701	\$ 129,592.85
05/05/2017	14645008 - 14645044	\$ 234,907.10
05/08/2017	14646339 - 14646355	\$ 159,226.24
05/09/2017	14647640 - 14647657	\$ 279,010.83
05/10/2017	14649171 - 14649207	\$ 180,244.84
05/11/2017	14650257 - 14650313	\$1,715,951.88
05/12/2017	14651894 - 14651932	\$ 765,770.95
05/15/2017	14652640 - 14652685	\$ 133,495.72
05/16/2017	14653971 - 14654008	\$ 870,113.82
05/17/2017	14655166 - 14655203	\$ 99,942.45
05/18/2017	14656784 - 14656814	\$ 141,542.72
05/19/2017	14657939 - 14657957	\$ 45,642.28
05/22/2017	14659349 - 14659402	\$ 659,580.16
05/23/2017	14660625 - 14660666	\$ 191,111.30
05/24/2017	14661894 - 14661919	\$ 168,999.50
05/25/2017	14663734 - 14663797	\$ 282,417.94
05/26/2017	14664895 - 14664961	\$1,311,541.00
05/30/2017	14667237 - 14667291	\$ 223,327.08
05/31/2017	14668417 - 14668451	<u>\$ 132,084.37</u>

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Total      \$8,622,665.10

- h. [Amend Contract – Burgess Moving & Storage – District-Wide:](#) Board approval is requested to amend the contract between Burgess Moving & Storage and Alvord Unified School District, to assist with various moves within school sites in preparation for the modernization projects, effective June 23, 2017 through June 30, 2019.

Fiscal Impact: Increase not to exceed \$10,000.00 (Measure H Bond Fund)

- i. [Amend Contract – I and R Trailer and Lift Gate Corp. – Child Nutrition Services:](#) Board approval is requested to amend the contract between I & R Trailer and Lift Gate Corp. and Alvord Unified School District, Child Nutrition Services to service and repair lift gates on vehicles, we had excessive repair on a vehicle lift gate, effective June 23, 2017 through June 30, 2017.

Fiscal Impact: \$1,622.00 (Cafeteria Funds)

- j. [Renew Agreement – BakerNowicki Design Studio – District-Wide:](#) Board approval is requested to renew the agreement between BakerNowicki Design Studio and Alvord Unified School District, for architectural and design consulting on an as-needed basis District-wide, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$10,000.00 (Capital Facilities Fund)

- k. [Renew Contract – Computer Discount Warehouse – Government \(CDW-G\) – Hewlett-Packard Blade \(HP\) Chassis Warranty:](#) Board approval is requested to renew a contract between CDW-G and Alvord Unified School District for Hewlett-Packard Blade Chassis warranty effective September 1, 2017 through June 30, 2018.

Fiscal Impact: \$9,610.00 (General Fund/Unrestricted)

- l. [Renew Agreement – First Student, Inc. – Regular Ed. District-Wide:](#) Board approval is requested to renew the agreement between First Student, Inc. and Alvord Unified School District for student transportation services throughout the District, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$900,000.00 (General Fund/Unrestricted)

- m. [Renew Agreement – First Student, Inc. – Special Ed. District-Wide:](#) Board approval is requested to renew the agreement between First Student, Inc. and Alvord Unified School District for student transportation services throughout the

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District, effective July 1, 2017 through June 30, 2019. This is year one of a two year extension agreement.

Fiscal Impact: Not to exceed \$2,600,000.00 (General Fund/Unrestricted)

- n. [Renew Agreement – John R. Byerly, Inc – District Wide:](#) Board approval is requested to renew an agreement between John R. Byerly, Inc. and Alvord Unified School District, for soil inspection services District-wide, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to Exceed \$10,000.00 (Measure W Bond Fund -\$7,000.00; Measure H Bond Fund-\$3,000.00)

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- o. [Renew Agreement – School Innovations & Achievements – District Wide:](#) Board approval is requested for a three-year agreement with School Innovations & Achievement (SI&A) and Alvord Unified School District to provide consulting services and assistance in the preparation and filing of reimbursement claims for the Mandated Cost Reimbursement Program, legislatively mandated by the State of California, as well as an assessment of compliance practices in place as it relates to the Mandated Block Grant Program, effective July 1, 2017 through June 30, 2020.

Fiscal Impact: \$33,300.00 2017/18 (General Fund/Unrestricted)  
 \$33,300.00 2018/19 (General Fund/Unrestricted)  
 \$33,300.00 2019/20 (General Fund/Unrestricted)

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- p. [Renew Agreement Vavrinek, Trine, Day & Co., LLP – Audit Services, District Wide:](#) Board approval is requested to renew a three year contract with Vavrinek, Trine, Day & Co., LLP and Alvord Unified School District to perform professional services for the financial and compliance audit of the District's annual financial operations and to perform the required annual financial audit beginning with fiscal year 2017-2018 through 2019-2020.

Fiscal Impact: \$38,500.00 2017/18 (General Fund)  
 \$39,000.00 2018/19 (General Fund)  
 \$40,000.00 2019/20 (General Fund)

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- q. [Renew Agreement – Vavrinek, Trine, Day & Co., LLP – Audit Services Measure H, Bond Fund:](#) Board approval is requested to renew a three year contract between Vavrinek, Trine, Day & Co., LLP and Alvord Unified School District to perform professional services for the financial and compliance audit of the Measure H Bond Fund effective fiscal year 2017-2018 through 2019-2020.

Fiscal Impact: \$7,000.00 2017/18 (Measure H Bond Fund)  
 \$7,000.00 2018/19 (Measure H Bond Fund)  
 \$7,000.00 2019/20 (Measure H Bond Fund)

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- r. [Renew Agreement – Vavrinek, Trine, Day & Co., LLP – Audit Services Measure W Bond:](#) Board approval is requested to renew a three year contract between Vavrinek, Trine, Day & Co., LLP and Alvord Unified School District to perform professional services for the financial and compliance audit of the Measure W Bond Fund, effective fiscal year 2017-2018 through 2019-2020.

Fiscal Impact: \$8,000.00 2017/18 (Measure W Bond Fund)  
\$8,000.00 2018/19 (Measure W Bond Fund)  
\$8,000.00 2019/20 (Measure W Bond Fund)

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- s. [Renew Service Agreement – Garda CL West, Inc. – Various Sites:](#) Board approval is requested for the service agreement between Garda CL West, Inc. and Alvord Unified School District for providing armored transportation services, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$18,500.00 (General Fund/Unrestricted)

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- t. [Renew Agreement – San Bernardino County Superintendent of Schools – Medi-Cal Administrative Activities \(MAA\) Program:](#) Board approval is requested for the agreement between San Bernardino County Superintendent of Schools and Alvord Unified School District for technical assistance, consultant services and completion of the Medi-Cal Administrative Activities billing, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$22,105.00 (General Fund/Unrestricted - reimbursable)

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- u. [Renew Property and Casualty Insurance Policies:](#)

Board approval is requested for the annual renewal of insurance policies currently in place through Keenan & Associates, District-wide, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$950,000.00 (General Fund, Unrestricted)

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- v. [Renew – Maintenance Service Contract – Konica Minolta – Various Sites:](#) Board approval is requested to renew the Maintenance Services Contract between Konica Minolta and Alvord Unified School District, to provide maintenance on copy machines as needed at various sites, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$176,157.30 (General Fund/Unrestricted)  
\$ 52,371.09 (General Fund/Restricted – Title I)



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\$ 9,522.02 (Cafeteria Fund)  
\$238,051.41 TOTAL

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- w. [Award Contract – I and R Trailer and Lift Gate Corp. – Child Nutrition Services:](#) Board approval is requested to award a contract between I & R Trailer and Lift Gate Corp. and Alvord Unified School District, Child Nutrition Services to service and repair lift gates on vehicles, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$6,000.00 (Cafeteria Funds)

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- x. [Award Contract – Caston, Inc. – Terrace Elementary School:](#) Board approval is requested to award a contract between Caston, Inc. and Alvord Unified School District, to repair fire damage at Terrace Elementary School, effective June 23, 2017 – October 1, 2017.

Fiscal Impact: Not to exceed \$15,000.00 (Capital Outlay Fund)

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- y. [Award Contract – Akins IT – Professional Networking Services:](#) Board approval is requested to award a contract between Akins IT and Alvord Unified School District for Professional Networking Services effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$5,000.00 (General Fund/Unrestricted)

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- z. [Award Contract – Refrigeration Control – Child Nutrition Services – Various Sites:](#) Board approval is requested to award a contract between Refrigeration Control and Alvord Unified School District for providing Child Nutrition Services with equipment repairs throughout the District, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to Exceed \$10,000.00 (Cafeteria Funds)

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- aa. [Award Contract – Rayne Water Conditioning – Child Nutrition Services:](#) Board approval is requested to award a contract between Rayne Water Conditioning and Alvord Unified School District for monthly water conditioning services at Child Nutrition Services, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$5,000.00 (Cafeteria Fund)

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- bb. [Award Contract – TK Services Inc. – Child Nutrition Services:](#) Board approval is requested to award a contract between TK Services, Inc. and Alvord Unified

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School District for maintenance services on Child Nutrition Services refrigeration trucks, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to Exceed \$10,000.00 (Cafeteria Fund)

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- cc. [Award Professional Service Agreement – FK Nutrition Consulting Inc., Administrative & Project Coordinator – Child Nutrition Services:](#) Board approval is requested for a Professional Services Agreement between FK Nutrition Consulting Inc., Administrative & Project Coordinator and Alvord Unified School District for California Supplemental Nutrition Assistance Program Education (SNAP-ED) Grant/Alvord's Child Nutrition Services Department from July 1, 2017 through September 30, 2017.

Fiscal Impact: \$21,600.00 (SNAP-ED Grant – Child Nutrition Services)

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- dd. [Award Contract – Red Rock Security & Cabling, Inc. – District Wide:](#) Board approval is requested to award a contract between Red Rock Security & Cabling, Inc. and Alvord Unified School District, for lockdown and toggle switches at various sites, effective June 23, 2017 through June 30, 2018.

Fiscal Impact: \$25,422.73 (Measure H Bond Fund)  
\$13,953.58 (Measure W Bond Fund)  
 \$39,376.31 TOTAL

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- ee. [Award Contract – Red Rock Security & Cabling, Inc. – District Wide:](#) Board approval is requested for a professional services agreement between Red Rock Security & Cabling, Inc. and Alvord Unified School District, for electronic locks support plan throughout the District, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$50,000.00 (General Funds/Unrestricted)

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- ff. [Approve Associated Student Body \(ASB\) Fundraisers for 2017/2018:](#) Board approval and review is requested for ASB Fundraisers for the 2017/2018 school year for: Alvord High School, Hillcrest High School, La Sierra High School, Norte Vista High School, Villegas Middle School and Arizona Middle School.

Fiscal Impact: None

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- gg. [Approve Inland Personnel Council Agreement for Legal Services – Atkinson, Andelson, Loya, Ruud & Romo:](#) Board approval is requested to approve the Inland Personnel Council Agreement between Atkinson, Andelson, Loya, Ruud & Romo and Alvord Unified School District to provide legal services and counsel on matters relating to employee relations and issues regarding our District. The

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Inland Personnel Council Agreement is effective 2017-2020. However, a Joint Powers Agreement has been tailored to reflect the 2017-2018 fiscal year for Alvord Unified School District so that it may be presented to the Board of Education.

Fiscal Impact: Not to exceed \$5,000.00 Annual Membership Fee (General Fund/Unrestricted)

Hourly rates for optional services for 2017-2018: \$260.00/hour

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- hh. [Approve Agreement – Riverside County Department of Public Social Services:](#) Approve agreement with the Country of Riverside Department of Public Social Services, for the purpose of direct verification of school aged children.

Fiscal Impact: None

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- ii. [Approve Contract Extension – P&R Paper Supply Company, Inc. – District-Wide:](#) Approve contract extension of Bid No. CNS 2015-16 paper goods and supplies award with P&R Paper Supply Company, Inc. (year 3 of 5) for the purchase of paper goods and supplies for the 2017/18 school year, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$350,000.00 (Cafeteria Fund)

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- jj. [Approve Contract Extension – Sysco Inc. – District-Wide:](#) Approve contract extension of Bid No. CNS 2015-16 paper goods and supplies, canned dry goods award with Sysco Inc. (year 3 of 5) for the purchase of paper goods, dry goods, and supplies for the 2017/18 school year, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$300,000.00 (Cafeteria Fund)

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- kk. [Approve Maintenance Service Agreement – Xerox Corporation – Alvord Alternative Continuation High School:](#) Board approval is requested for a maintenance service agreement between Xerox Corporation and Alvord Unified School District for the Xerox copier located at Alvord Alternative Continuation High School, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$1,497.96 (General Fund/Unrestricted)

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- ll. [Approve Maintenance Service Agreement – Burtronics Business Systems – Norte Vista High School:](#) Board approval is requested for a maintenance service agreement between Burtronics Business Systems, and Alvord Unified School

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District to provide service warranty for two (2) Riso Duplicators Model RZ310, one Lanier Duplicator Model LDD350D and one DC8L Collator Stapler located at Norte Vista High School, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$6,311.97 (General Fund/Unrestricted)

- mm. [Approve Maintenance Service Agreement – Reliable Workplace Solutions – Myra Linn Elementary School:](#) Board approval is requested for a maintenance service agreement between Reliable Workplace Solutions and Alvord Unified School District for the maintenance of the Lanier multifunction copier at Myra Linn Elementary School, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$944.69 (General Fund/Unrestricted)

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- nn. [Approve Maintenance Service Agreement – Reliable Workplace Solutions – Orrenmaa Elementary School:](#) Board approval is requested for a maintenance service agreement between Reliable Workplace Solutions and Alvord Unified School District for the maintenance of the Gestetner CP6143L copier at Orrenmaa Elementary School, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$782.88 (General Fund/Unrestricted)

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- oo. [Approve Professional Services Agreement – Adams Silva & McNally, LLP:](#) Board approval is requested for a professional services agreement between Adams Silva & McNally, LLP and Alvord Unified School District, to provide services regarding administrative, discipline and personnel matters, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$40,000.00 (General Fund/Unrestricted)

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- pp. [Approve Request for Minimum Days \(Instructional Minutes\):](#) Board approval is requested for minimum days for parent/teacher conferences, school events and final exams and testing during the 2017-2018 school year.

Fiscal Impact: None

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- qq. [Approve Certification of Signatures:](#) Board approval is requested to file the Certification of Signatures with Riverside County Office of Education for the 2017-2018 school year. The names of the individuals that have been authorized to sign this form are: Board of Education, Art Kaspereen, Jr., Julie A. Moreno, Carolyn M. Wilson, Robert Schwandt and Joseph J. Barragan; and the District staff: Ysidro Salazar, Ed.D., Kirk Skorpanich, Kevin Emenaker and Susana Lopez be appointed as Authorized Agents for fiscal and legal matters; and Jeffrey D. Hinshaw and Beth Davis as limited Authorization Agents for warrant orders and orders for salary payments only.

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Fiscal Impact: None

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**Human Resources and Student Services**

- rr. [Approve Personnel Order No. 18-2016-2017:](#) Board approval of Personnel Order No. 18 is requested.
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- ss. [Approve Request for Physical Education Exemption:](#) Board approval is requested for a permanent physical education exemption for case number PE 17-18-01.

Fiscal Impact: None

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- tt. [Approve Maintenance Service Agreement Renewal – ABM Business Machines Inc.:](#) Board approval is requested for a maintenance service agreement between ABM Business Machines, Inc., and Alvord Unified School District to provide an extension of service warranty on the folder/sealer machines located in the Student Information Systems Office, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to Exceed \$1,242.50 (General Fund/Unrestricted)

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- uu. [Approve Memorandum of Understanding – Big Brothers Big Sisters of the Inland Empire:](#) Board approval is requested for the memorandum of understanding between the Big Brothers Big Sisters of the Inland Empire and Alvord Unified School District for continuance of the mentoring programs.

Fiscal Impact: None

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- vv. [Approve Partnership Agreement – County of Riverside Department of Public Health:](#) Board approval is requested for the partnership agreement between the County of Riverside Department of Public Health and Alvord Unified School District for continued funding and implementation of Project L.E.A.D. (Linking, Education, Advocacy and Development.)

Fiscal Impact: None

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- ww. [Approve Professional Services Agreement – Fagen, Freidman & Fulfrost, LLP:](#) Board approval is requested for a professional services agreement between Fagen, Friedman & Fulfrost, LLP and Alvord Unified School District for administrative, discipline and personnel matters.

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Fiscal Impact: Not to Exceed \$72,500.00 (General Fund/Unrestricted)

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- xx. [Approve Memorandum of Understanding – Health and Exercise Science Department at La Sierra University:](#) Board approval is requested for a memorandum of understanding between Health and Exercise Science Department at La Sierra University and Alvord Unified School District.

Fiscal Impact: None

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- yy. [Approve Letter of Agreement – La Sierra University:](#) Board approval is requested for a letter of agreement between La Sierra University and Alvord Unified School District to provide services in the America Reads and America Counts programs.

Fiscal Impact: None

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- zz. [Approve Professional Services Agreement – Riverside County Physician Memorial:](#) Board approval is requested to approve a professional services agreement between Riverside County Physician Memorial and Alvord Unified School District to provide funds to support the Project Kind program. Project Kind will provide access to health care providers offering health services to children attending schools in the Alvord Unified School District, for the 2017-2018 school year.

Fiscal Impact: \$25,000.00 (General Fund/Restricted - Local Educational Agency)

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**Teaching, Learning and Professional Development**

- aaa. [Amend Riverside County Superintendent of Schools Contract No. IN-20187:](#) Approval is requested to amend the contract with the Riverside County Superintendent of Schools for La Sierra Health Academy Instructor Services for the 2016-2017 school year.

Fiscal Impact: \$365.31 increase (General/Restricted California Partnership Academy)

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- bbb. [Approve Riverside County Superintendent of Schools Contract No. IN-30040 IBI:](#) Board approval is requested for a contract with the Riverside County Office of Education for the purpose of providing Intensive Behavior Intervention (IBI) to District students with exceptional needs for the 2017-2018 school year. It is understood that this agreement does not commit Riverside County Office of Education to provide such special education and/or related services, unless and until an authorized Memorandum of Understanding (MOU) is approved for the provision of behavioral interventions. This is an annual contract with RCOE that is approved at the beginning of each school year in the event students require these services.

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Fiscal Impact: Not to exceed \$40,000.00 (General Fund/Restricted-Special Education)

- ccc. [Approve Riverside County Superintendent of Schools Agreement No. IN-30025 CAPD](#): Board approval is requested for an agreement with the Riverside County Office of Education for Central Auditory Processing Disorder Assessment Services (CAPD) for students with special needs for the 2017-2018 school year. The Riverside County Office of Education (RCOE) provides Central Auditory Processing Disorder (CAPD) Assessment Services for students with special needs to evaluate hearing acuity, middle ear function, and a variety of auditory processes. This is an annual contract with RCOE that is approved at the beginning of each school year in the event students require these assessment services.

Fiscal Impact: Not to exceed \$6,000.00 (General Fund/Restricted-Special Education)

- ddd. [Approve Master Contract – Dr. Janet E. Kohtz, Kohtz & Spurling, Optometrists](#): Board approval is requested to approve a master contract between Dr. Janet E. Kohtz, Kohtz & Spurling, Optometrists and Alvord Unified School District for vision and rehabilitation evaluation, specialized equipment, IEP attendance and therapy sessions for special needs students for the 2017-2018 school year.

Fiscal Impact: Not to exceed \$36,000.00 (General Fund/Restricted-Special Education)

- eee. [Approve Professional Services Agreement – Augmentative Communication Therapies](#): Board approval is requested to approve a professional services agreement between Augmentative Communication Therapies and Alvord Unified School District for formal augmentative communication and/or assistive technology assessment, formal written report, consultation, therapy, training and IEP meeting attendance during the 2017-2018 school year.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Restricted-Special Education)

- fff. [Approve Master Contract – Professional Tutors of America, Inc.](#): Board approval is requested for a master contract between Professional Tutors of America, Inc. and Alvord Unified School District to provide tutoring services, such as academic and speech, for special needs students as required by their IEP (Individualized Education Program) or in accordance with a mediated agreement for the 2017-2018 school year.

Fiscal Impact: Not to exceed \$50,000.00 (General Fund/Restricted-Special Education)



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- ggg. [Approve Professional Services Agreement – Leaps & Bounds Pediatric Therapy Services:](#) Board approval is requested for a professional services agreement between Leaps & Bounds Pediatric Therapy Services and Alvord Unified School District to provide physical therapy and occupational therapy assessment, consultation, therapy, report writing, and participation in IEP meetings from July 1, 2017, through June 30, 2018.

Fiscal Impact: Not to exceed \$200,000.00 (General Fund/Restricted-Special Education)

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- hhh. [Approve Master Contract – Lucid Speech & Language Clinic, Inc.:](#) Board approval is requested for a master contract between Lucid Speech & Language Clinic, Inc. and Alvord Unified School District to provide speech/language therapy, assessment and/or consultation for students as required by their Individualized Education Program (IEP) or resolution settlement agreement for the 2017-2018 school year.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Restricted-Special Education)

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- iii. [Approve Professional Services Agreement – Lysle Shaw-McMinn O.D. and Sun City Vision Clinic:](#) Board approval is requested for a professional services agreement between Lysle Shaw-McMinn O.D. and Sun City Vision Clinic and Alvord Unified School District to provide Independent Educational Evaluations including eye exam, evaluation, telephone IEP consultation and report and Vision Therapy Sessions as required by students' Individualized Education Program (IEP) for the 2017-2018 school year.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Restricted-Special Education)

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- jjj. [Approve Professional Services Agreement – Language Network, Inc.:](#) Board approval is requested for a professional services agreement between Language Network, Inc. and Alvord Unified School District for services from July 1, 2017 through June 30, 2018, on an as needed basis for oral interpreting and written translation for a variety of languages not limited to Spanish, Vietnamese, Mam (the Guatemalan dialect of Mayan), Chaldean (a modern version of Babylonian), Farsi (Persian) and Arabic.

Fiscal Impact: Not to exceed \$100,000.00 (General Fund/Restricted-Special Education)

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- kkk. [Approve Professional Services Agreement – RISE Interpreting Services:](#) Board approval is requested to approve the professional services agreement between RISE Interpreting Services and Alvord Unified School District to provide American Sign Language interpreting services from July 1, 2017, through June 30, 2018, on an as needed basis.

Fiscal Impact: Not to exceed \$8,000.00 (General Fund/Restricted-Special Education)

Not to exceed \$17,000.00 (General Fund/Unrestricted)  
\$25,000.00 TOTAL

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- lll. [Approve Professional Services Agreement – Soliant Health:](#) Board approval is requested for a professional services agreement between Soliant Health and Alvord Unified School District for contract healthcare professionals including occupational therapist or assistant, speech/language pathologist or assistant, physical therapist or assistant, licensed vocational nurse and/or school psychologist to provide therapy services and/or assessments for special needs students as required by their Individualized Education Program (IEP) from July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$100,000.00 (General Fund/Restricted-Special Education)

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- mmm. [Approve Professional Services Agreement – Odysseyware:](#) Board approval is requested for a professional services agreement between Odysseyware and Alvord Unified School District to provide software licenses renewal for on-line remediation, on-line original credit coursework and professional development from July 1, 2017, through June 30, 2018.

Fiscal Impact: Not to Exceed: \$125,000.00 - 2017/18 (General Fund/Unrestricted)

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- nnn. [Approve Professional Services Agreement – Document Tracking Services:](#) Board approval is requested for a professional services agreement between Document Tracking Services and Alvord Unified School District to provide a web-based application that allows the District and schools to manage the Single Plans for Student Achievement. The agreement is from July 1, 2017 through June 30, 2018.

Fiscal Impact: \$6,000.00 (General Fund/Restricted – Title I)

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- ooo. [Approve Professional Service Agreement – Renaissance:](#) Board approval is requested for a professional services agreement between Renaissance and Alvord Unified School District to provide data integration from July 1, 2017 to June 30, 2018.

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Fiscal Impact: \$1,800.00 (General Fund/Restricted – Title I)

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- ppp. [Approve Professional Services Agreement – Sunbelt Staffing, LLC.](#): Board approval is requested for a professional services agreement between Sunbelt Staffing, LLC and Alvord Unified School District for contract healthcare professionals including occupational therapist or assistant, speech/language pathologist or assistant, physical therapist or assistant, licensed vocational nurse and/or school psychologist to provide therapy services and/or assessments for special needs students as required by their Individualized Education Program (IEP) from July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$500,000.00 (General Fund/Restricted-Special Education)

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- qqq. [Approve Professional Services Agreement – Abby Rozenberg, MS, CCC-SLP, Speech Language Pathologist.](#) Board approval is requested to approve a professional services agreement between Abby Rozenberg, MS, CCC-SLP, Speech-Language Pathologist and Alvord Unified School District to provide Speech-Language Therapy Independent Educational Evaluations (IEE) including speech and language evaluation, record review, report and Individualized Education Program (IEP) attendance via phone for the 2017-2018 school year.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Restricted-Special Education)

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- rrr. [Approve Professional Services Agreement – Marshall B. Ketchum University, Southern California College of Optometry.](#) Board approval is requested to approve a professional services agreement between the Marshall B. Ketchum University, Southern California College of Optometry and Alvord Unified School District to provide Vision Therapy Independent Educational Evaluations (IEE) including eye exam, evaluation, telephone IEP, consultation and report and Vision Therapy Sessions as required by students' Individualized Education Program (IEP) for the 2017-2018 school year.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Restricted-Special Education)

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- sss. [Approve Professional Services Agreement – RBY5 Psychological Service, Dr. Robin L. Morris.](#) Board approval is requested to approve a professional services agreement between RBY5 Psychological Service, Dr. Robin L. Morris and Alvord Unified School District to provide Psycho-Educational Independent Educational Evaluations (IEE) including psycho-educational evaluation, record review, report and Individualized Education Program (IEP) attendance via phone for the 2017-2018 school year.

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Fiscal Impact: Not to exceed \$15,000.00 (General Fund/Restricted-Special Education)

- ttt. [Approve Overnight Trip to the Yearbook Camp – La Sierra High School:](#) Board approval is requested for four students and two chaperones to attend the Yearbook Camp on July 11-13, 2017, at the Westin Mission Hills in Palm Springs, California.

Fiscal Impact: Not to exceed \$3,276.00 (ASB Yearbook Funds)

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- uuu. [Approve Professional Services Agreement – Carolyn E. Wylie Center for Children, Youth and Families:](#) Board approval is requested for the annual professional services agreement between Carolyn E. Wylie Center for Children, Youth and Families and Alvord Unified School District for outreach counseling services effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$87,816.96 (General Fund/Restricted – Local Education Agency Medical Billing Option)

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- vvv. [Approve 2017-2018 Secondary Textbooks Extensions:](#) Board approval is requested for the extension of the 2017-2018 adopted secondary textbooks on the final instructional materials list.

Fiscal Impact: None

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**SEPARATE ACTION ITEMS**

7. [Action Taken In Closed Session:](#) The Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.

1. [Student Disciplinary Actions](#)
  - a. Expulsion Cases #2016-17- 50, 54, 55, 56, 57, 58, 59, 60, 61, 62, and 63.
2. [Public Employee Discipline/Dismissal/Release/Reassignment](#)
3. [Public Employee Appointment](#)
  - a. Elementary Principal
4. [Conference with Labor Negotiator](#)  
Agency Negotiators: Kirk Skorpanich and Susana Lopez

Employee Organizations:

- a. Alvord Educators Association
- b. California School Employees Association, Chapter 339
- c. Alvord Management And Confidential Employees

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5. Conference with Real Property Negotiators:
    - a. Property: 9 KPC Parkway, Corona, CA  
Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, and Brian W. Smith  
Negotiating Party: KPC Summit LLC  
Under Negotiations: Infrastructure and Lease Agreement
  6. Liability Claim
    - a. Claim No. 16-17-1700
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**Business Services**

8. [Award Contract – Network Integration Company Partners Inc. \(NIC Partners\) – VoIP Server Upgrade – District Wide:](#) Board approval is requested to award a contract between NIC Partners Inc. and Alvord Unified School District for the upgrade of the servers that contain the Cisco VoIP phone systems effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to Exceed \$250,000.00 (General Fund/Unrestricted)

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9. [Approve – US Bank Cal-Card Agreement – District Wide:](#) Board approval is requested of the 2017-2018 US Bank Cal-Card Agreement. The purchasing card will be used as an alternative method to obtain non-standard items and supplies when using a purchase order is not available because of constraints or non-acceptance by vendors.

Fiscal Impact: \$237,000.00 (Various Funds)

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10. [Adopt 2017-2018 Budget:](#) Susana Lopez, Assistant Superintendent, will provide a presentation and overview of the 2017-2018 Budget. Board approval is requested for the adoption of the 2017-2018 Budget. The proposed Budget is to be filed with the Riverside County Office of Education on or before July 1, 2017.

Fiscal Impact: None

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11. [Adopt Resolution No. 49 – Year End Budget Adjustments:](#) Board approval is requested for adoption of Resolution No. 49 – Year End Budget Adjustments authorizing the necessary 2016-2017 year-end balance budget adjustments.

Fiscal Impact: None

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12. [Adopt Resolution No. 50 – Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers:](#) Board approval is requested to adopt Resolution No. 50 – approving the annual delegation of administrative authority to process routine budget revisions, adjustments and transfers.

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Fiscal Impact: To be determined (All District Funds)

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13. [Adopt Resolution No. 51 – Education Protection Account \(EPA\)](#): Adoption of this Resolution and pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the moneys received from the Education Protection Account (EPA) are spent in the school or schools within its jurisdiction, provided that the governing board makes the spending determinations in an open session of a public meeting. The language in the constitutional amendment requires that funds shall not be used for the salaries and benefits of administrators or any other administrative costs. Districts must annually post on its website an accounting of how much money was received from the EPA and how that money was spent.

Fiscal Impact: \$24,624,005.50 (General Fund/Unrestricted)

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14. [Adopt Resolution No. 52 – Temporary Loan Between Funds for Fiscal Year 2017/2018](#): Given the timing of expenditure payments vs. revenue receipts, Board approval is requested for Resolution No. 52 – Temporary Loan Between Funds 2017-2018, as allowable per Education Code Section 42603.

Fiscal Impact: None

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**Teaching, Learning & Professional Development**

15. [Approve Professional Services Agreement – Achieve 3000](#): Board approval is requested for a professional services agreement between Achieve 3000 and Alvord Unified School District to provide three year reading intervention contract with software licenses and professional development for grades two through twelve at three elementary and two middle schools. Contract period July 1, 2017 through June 30, 2020.

Fiscal Impact: Total \$268,500.00 total (\$89,500.00 per year) (General Fund/Unrestricted)

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16. [Adopt Local Control Accountability Plan](#): Staff will provide the Board of Education with the Local Control Accountability Plan for adoption.

Fiscal Impact: \$44,751,760.00 (General Fund/Unrestricted – Local Control Funding Formula)

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**DISCUSSION/INFORMATION ITEMS****Board of Education/Superintendent**

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17. [Office of the Board of School Trustees \(Constituent Services Office\):](#) Per request by Board Member Barragan, the Board of Education is asked to discuss and consider the creation of an office that will facilitate, coordinate and expedite services to resolve issues that constituents raise through complaints, requests for information, or requests for services as outlined within Board Policies and Administrative Regulations. As well as act as the official administrative center/office for the Board of Education.
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**Business Services**

18. [Average Daily Attendance Report:](#) Receive Average Daily Attendance (ADA) Report for attendance period ending May 19, 2017. The District's ADA through May 19, 2017 (attendance month ten) is 18,315. For this same period in the prior year (2015-16) the district's cumulative ADA was 18,544. This represents a 229 ADA decline in 2016-17 as compared to 2015-16.
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19. [Financial Report:](#) Receive Report of Receipt for April 19, 2017 through May 24, 2017 in the amount of \$1,920,393.70. This amount includes routine deposits such as facility rentals, field trip reimbursements, health and welfare contributions as well as donations and grants.

Fiscal Impact: \$1,920,393.70

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**Teaching, Learning and Professional Development**

20. [District Parent Advisory Committee Minutes Review:](#) The District Parent Advisory Committee minutes from May 10, 2017 and May 24, 2017 are available for review.
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21. [District English Learners Advisory Committee Minutes Review:](#) The District English Learners Advisory Committee Minutes from the May 3, 2017 are available for review.
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***BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS******ADJOURNMENT*****2017 Board Meeting Dates ~ Open Session 7:00 p.m.*****July 13, 2017******August 17, 2017******September 7 and 21, 2017******October 5 and 19, 2017******November 2 and 16, 2017******December 14, 2017***